SCHOLASTIC TESTING SERVICE, INC.

ORDER FOR SCORING SERVICES - THE TORRANCE® TESTS OF CREATIVE THINKING (TTCT)

1. Collect all booklets for a single grade and arrange them according to the format desired on the list reports. (At a minimum, booklets must be separated by grade.) If reports are to be developed by section or homeroom, booklets for each section are to be separated into appropriate groups. There is no need to alphabetize the booklets within the groups. Your score reports will be developed in the way booklets are received. Please let STS know how you would like to receive your reports by checking a box in part 5.
2. Complete the STS Answer Sheet Identification Form for each group of booklets.
3. Send test booklets for scoring (with the STS Answer Sheet Identification Form) along with this completed order form to the address below.

STS Scoring Service for the Torrance Tests, 4320 Green Ash Drive, Earth City, Missouri 63045

4. Indicate the method of payment for scoring service and shipping cost.† *Please refer to the current STS catalog, ststesting.com, or call toll free 1.800.642.6787 for scoring service prices and the minimum scoring fee*. Acceptable methods of payment are:

   ☐ **Purchase Order** – A formal purchase order will be accepted; the organization named on the order will be billed. Enter the purchase order no. here_____. (Attach PO and any special billing forms that may be needed.)

   ☐ **Credit Card** – MasterCard, Visa, or American Express are accepted. Enter the credit card information in the Bill To section below. You may also call STS directly with this information.

   ☐ **Check** – If you do not have a purchase order and do not wish to pay by credit card, a check may accompany your test booklets to be scored.

5. Specify how you would like to receive your Group Summary report: ☐ by grade, for total group ☐ by grade, within school

Ship To (please print)

School Name_____

Address _____

City/State/Zip_____

Attention_____

Phone No. (_____) _____

E-mail Address _____

Date of Order_____

Bill To or Credit Card Billing Information

School/Cardholder Name _____

Address _____

City/State/Zip_____

Attention_____

Phone No. (_____) _____

If you prefer to charge this purchase, please circle the appropriate box.

VISA MasterCard AMERICAN EXPRESS

Expiration Date ☐☐/☐☐

Security Code ☐☐☐☐

Account Number ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Signature _____

TTCT SCORING and REPORTING SERVICES (select all that apply)

Type and Form	# of Booklets
☐ Verbal Form A—Thinking Creatively with Words	
☐ Verbal Form B—Thinking Creatively with Words	
☐ Figural Form A—Thinking Creatively with Pictures	
☐ Figural Form B—Thinking Creatively with Pictures	

Report Format and Delivery Method (choose one)
☐ Paper (shipped via UPS)
☐ PDF (e-mailed)
☐ PDF (posted in Online Report Center)*
☐ PDF (on CD, shipped via UPS)

Additional Service

A Student Data File (CSV file) is available to order for an additional fee.

☐ YES, I would like to order a Student Data File

Please send my Student Data File via

☐ E-mail ☐ posted in Online Report Center* ☐ CD shipped via UPS

†Shipping charges are incurred for returning test booklets and when sending paper reports or reports on a CD. (You will be charged the actual carrier's cost.)

*Please note: a *username* and *password* are required to access the Report Center and will be supplied by STS.