



## Torrance® Tests of Creative Thinking (TTCT)

### ORDER FOR SCORING SERVICES

1. Collect all booklets for a single grade and arrange them according to the format desired on the list reports. (At a minimum, booklets must be separated by grade.) If reports are to be developed by section or homeroom, booklets for each section are to be separated into appropriate groups. There is no need to alphabetize the booklets within the groups. Your score reports will be developed in the way booklets are received. Please let STS know how you would like to receive your reports by checking a box in part 5.
2. Complete the STS Answer Sheet Identification Form for each group of booklets.
3. Send test booklets for scoring, the STS Answer Sheet Identification Form and this completed order form to the address below.

**STS Scoring Center – TTCT, 4320 Green Ash Drive, Earth City, MO 63045**

4. Indicate the method of payment for scoring service and shipping cost.<sup>†</sup> Please refer to the current STS catalog, [www.ststesting.com](http://www.ststesting.com), or call 1.630.766.7150 for scoring service prices and the minimum scoring fee. Acceptable methods of payment are:
  - Purchase Order** – A formal purchase order will be accepted; the organization named on the order will be billed.  
Enter the purchase order no. here \_\_\_\_\_ (Attach PO and any special billing forms that may be needed.)
  - Credit Card** – MasterCard, Visa, or American Express are accepted. Enter the credit card information in the Bill To section below. You may also call STS directly with this information.
  - Check** – If you do not have a purchase order and do not wish to pay by credit card, a check may accompany your test booklets to be scored.
5. Specify how you would like to receive your Group Summary report:  by grade, for total group     by grade, within school

**SHIP TO** (please print) \_\_\_\_\_ Date of Order \_\_\_\_\_

School Name \_\_\_\_\_ Attention \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Email Address \_\_\_\_\_

#### BILL TO or CREDIT CARD BILLING INFORMATION

School/Cardholder Name \_\_\_\_\_ Attention \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Email Address \_\_\_\_\_

Credit Card Type (circle one)      Expiration Date  /       Security Code

  

Account Number

Signature \_\_\_\_\_

#### STANDARD SCORING & REPORTING SERVICES

Indicate the type and number of booklets to be scored as well as the requested report format.

Type and Form	# of Booklets
<input type="checkbox"/> Verbal Form A – Thinking Creatively with Words	
<input type="checkbox"/> Verbal Form B – Thinking Creatively with Words	
<input type="checkbox"/> Figural Form A – Thinking Creatively with Pictures	
<input type="checkbox"/> Figural Form B – Thinking Creatively with Pictures	
<b>Send my reports as:</b>	
<input type="checkbox"/> Paper – shipped via UPS <input type="checkbox"/> PDF – posted in Online Report Center*	
<input type="checkbox"/> PDF – emailed <input type="checkbox"/> PDF – ON CD, shipped via UPS	

<sup>†</sup>Shipping fees apply for the return of student test booklets and for shipping paper reports or reports on CD.  
 \*STS will supply the *username* and *password* for login access to the Report Center.

#### ADDITIONAL SERVICE

A Student Data File may be ordered for an additional fee.

Yes, I would like to order a **Student Data File (CSV)**

**Send my Student Data File via:**

EMAIL                       posted in Online Report Center\*  
 CD, shipped via UPS

Yes, I would like my TTCT booklets returned.<sup>†</sup>